

## ADMINISTRATIVE GUIDE FOR SHAREHOLDERS

### EXTRAORDINARY GENERAL MEETING (“EGM”) OF AHB HOLDINGS BERHAD

**Day & Date** : Tuesday, 8 October 2024  
**Time** : 2.00 p.m. or any adjournment thereof  
**Online Meeting Platform** : <https://web.vote2u.my>

The Extraordinary General Meeting of AHB Holdings Berhad (“**AHB**” or the “**Company**”) will be held as a fully virtual meeting through live streaming and online remote voting using Remote Participation and Voting (“**RPV**”) facilities provided via Vote2U at <https://web.vote2u.my> (Domain Registration Numbers with MYNIC: D6A471702)

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants (shareholders and proxies). Hence, you are required to ensure that internet connectivity throughout the duration of the meeting is maintained.

#### **ENTITLEMENT TO PARTICIPATE AND VOTE REMOTELY**

Shareholders whose names appear on the Record of Depositors (“**ROD**”) as at **30 September 2024** shall be eligible to attend, participate and vote remotely in the meeting, or appoint proxy(ies)/ the Chairman of the EGM to attend, participate and/or vote on his/her behalf.

#### **PROCEDURES TO PARTICIPATE IN RPV**

Please follow the procedures to participate in RPV as summarised below:

#### **BEFORE EGM DAY**

##### **A: REGISTRATION**

#### **Individual Shareholders**

	<b>Description</b>	<b>Procedures</b>
(i)	Shareholders to register with Vote2U	<p>The registration will open from the day of notice</p> <ol style="list-style-type: none"><li>Access website at <a href="https://web.vote2u.my">https://web.vote2u.my</a></li><li>Click “<b>Sign Up</b>” to sign up as a user.</li><li>Read the “Privacy Policy” and “Terms &amp; Conditions” and indicate your acceptance of the “Privacy Policy” and “Terms &amp; Conditions” on a small box <input type="checkbox"/>. Then click “<b>Next</b>”.</li><li>*Fill-in your details (note: create your own password). Then click “<b>Continue</b>”.</li><li>Upload softcopy of your identification card (MYKAD) (front only) (for Malaysian) or Passport (for non-Malaysian).</li><li>Click “<b>Submit</b>” to complete the registration.</li><li>Your registration will be verified and an email notification will be sent to you. Please check your email.</li></ol> <p><u>Note:</u> If you have registered as a user with Vote2U Online previously, you are not required to register again.</p> <p>* Check your email address to ensure is keyed in correctly. * Remember the password you have keyed-in</p>

**B: REGISTRATION PROXY**

**Individual Shareholder / Corporate Shareholder / Nominees Company**

<b>BEFORE THE DAY OF EGM - REGISTRATION</b>		
	<b>Description</b>	<b>Procedures</b>
(i)	Submit Proxy Form (hardcopy)	<p>a. *Fill-in details on the hardcopy Proxy Form and ensure to provide the following information:</p> <ul style="list-style-type: none"> <li>• MYKAD (for Malaysian) / Passport (for non-Malaysian) number of the Proxy</li> <li>• *Email address of the Proxy</li> </ul> <p>b. Submit/Deposit the hardcopy Proxy Form to the Company's Share Registrar at Aldpro Corporate Services Sdn Bhd of the Company at <b>B-21-1, Level 21, Tower B, Northpoint Mid Valley City, No. 1, Medan Syed Putra Utara, 59200 Kuala Lumpur, Wilayah Persekutuan, Malaysia</b></p> <p><u>Note:</u> After verification, an email notification will be sent to the Proxy and will be given a temporary password. The Proxy could use the temporary password to log in to Vote2U.</p> <p>* Check the email address of Proxy to ensure is written down correctly.</p>
(ii)	Electronic Lodgement of Proxy Form (e-Proxy Form) <i>*For individual shareholders only*</i>	<p>a. Individual shareholders to log in to Vote2U with your email address and password that you have registered with Vote2U.</p> <p>b. Click "<b>Register Proxy Now</b>" for e-Proxy registration.</p> <p>c. Select the general meeting event that you wish to attend.</p> <p>d. Select/ add your Central Depository System ("<b>CDS</b>") account number and number of shares.</p> <p>e. Select "Appoint Proxy".</p> <p>f. Fill-in the details of your proxy(ies) – ensure proxy(ies) email address(es) is/are valid.</p> <p>g. Indicate your voting instruction should you prefer to do so.</p> <p>h. Thereafter, select "Submit".</p> <p>i. Your submission will be verified.</p> <p>j. After verification, proxy(ies) will receive email notification with temporary credentials, i.e. email address &amp; password, to log in to Vote2U.</p> <p><u>Note:</u> You need to register as a shareholder before you can register a proxy and submit the e-Proxy form. Please refer the section "<b>A: Registration</b>" to register as shareholder.</p>

Shareholders who appoint Proxy(ies) to participate in the fully virtual EGM must ensure that the hardcopy Form of Proxy or e-Proxy Form is submitted not less than forty-eight (48) hours before the time for holding the meeting or any adjourned meeting at which the person named in the instrument proposes to vote and in default, the instrument of proxy shall not be treated as valid. The Form of Proxy or e-Proxy Form once deposited/submitted will not preclude you from attending and voting in person at the EGM should you subsequently wish to do so

## ON EGM DAY

### A: WATCH LIVE STREAMING

#### Individual Shareholders & Proxies

	Description	Procedures
(i)	Login to fully virtual meeting portal - Vote2U online & watch Live Streaming	<p>The Vote2U online portal will open for log in, one (1) hour before the commencement of the EGM.</p> <ol style="list-style-type: none"><li>Login with your email and password</li><li>Select the AHB Holdings Berhad's Extraordinary General Meeting event.</li><li>Check your details.</li><li>Click "<b>Watch Live</b>" button to view the live streaming.</li></ol>

### B: ASK QUESTIONS

#### Individual Shareholders & Proxies

	Description	Procedures
(i)	Ask Question during EGM (real-time)	<p>Questions submitted online using typed text will be moderated before being forwarded to the Chairman to avoid repetition. Every question and message will be presented with the full name of the shareholder or proxy raising the question.</p> <ol style="list-style-type: none"><li>Click "<b>Ask Question</b>" button to post question(s).</li><li>Type in your question and click "<b>Submit</b>".</li></ol> <p>The Chairperson / Board of Directors will endeavour to respond to questions submitted by remote shareholders and proxies during the EGM.</p>

### C: VOTING REMOTELY

#### Individual Shareholders & Proxies

	Description	Procedures
(i)	Online Remote Voting	<p>Once the Chairman announces the opening of remote voting:</p> <ol style="list-style-type: none"><li>Click "<b>Confirm Details &amp; Start Voting</b>".</li><li>To vote, select your voting choice from the options provided. A confirmation screen will appear to show your selected vote. Click "<b>Next</b>" to continue voting for all resolutions.</li><li>To change your vote, click "<b>Back</b>" and select another voting choice.</li><li>After you have completed voting, a Voting Summary page appears to show all the resolutions with your voting choices. Click "<b>Confirm</b>" to submit your vote.</li></ol> <p><b>Please note that you are not able to change your voting choices after you have confirmed and submitted your votes.</b></p>

## **ADDITIONAL INFORMATION**

### **Voting Procedure**

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the EGM will be conducted by poll. A poll administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the poll results.

### **No Door Gift or e-Voucher or Food Voucher**

There will be no door gift or e-voucher or food voucher given at this EGM.

### **Enquiry**

- a. If you have an enquiry relating to the RPV or encounter issues with the login, or steps to connect to live streaming and online voting, please contact the Vote2U helpdesk during office hours (8.30 a.m. to 5.30 p.m.) on Mondays to Fridays as follows:

Telephone No. : 03-7664 8520/03-7664 8521  
Email : [vote2u@agmostudio.com](mailto:vote2u@agmostudio.com)